

What is a Corporate Group?

[Corporate groups](#) provide an easy way to manage user groups within TrueConf Online video conferencing service. All corporate group members have common address book. Moreover, each corporate group member can use all collaboration tools and conduct any type of video conferences without limitations. Users can join or leave their groups. There is a specific administrator account for a person who will manage a corporate group. Group administrator account differs from the personal accounts of other service users. The main difference is the possibility to add and delete group users and pay for the service.

Group administrator cannot participate in video conferences and use TrueConf applications with administrator account. To do that he/she needs to create a free account and join the group using one of the ways described below.

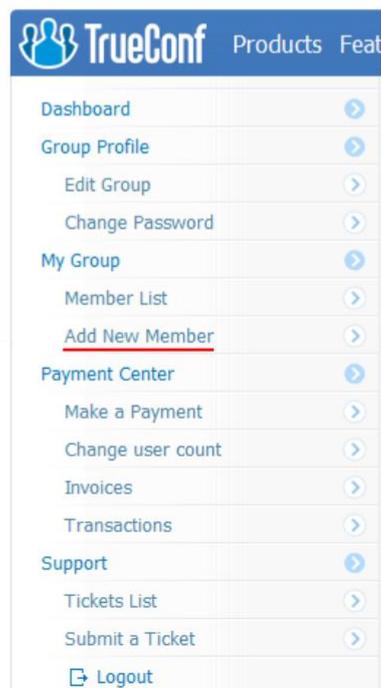
Adding Users to the Corporate Group

Adding Users Manually

Group administrator can create accounts for new users. For that group administrator needs:

- 1) Enter administrator account on trueconf.com.

- 2) Choose Add New Member in My Group tab in the left menu.



- 3) Fill in the form and click Add User button.

Add New Member

TrueConf ID *	E-mail *
<input type="text" value="@trueconf.com"/>	<input type="text"/>
Password *	Repeat password *
<input type="password"/>	<input type="password"/>
First name *	Last name *
<input type="text"/>	<input type="text"/>
Country *	
<input type="text" value="United States"/>	

I want to receive TrueConf news & updates

Add User

Joining Corporate Group when Creating New Account

In order join an existing corporate group, a you will need to do the following:

- 1) Go to trueconf.com, open the Login window in the right upper corner, click Sign Up or follow [this link](#).

- 2) A user needs to insert corporate code (group administrator needs to send corporate code to you) into the corresponding field in the right part of the registration form:

Enter corporate code

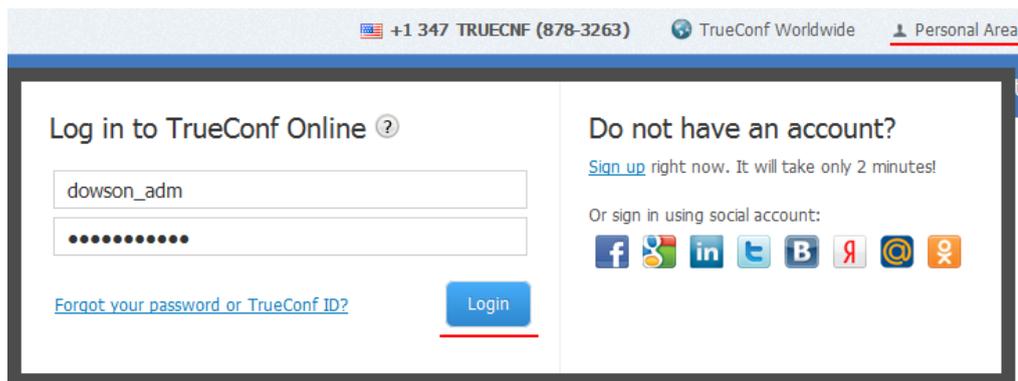
If you received a code to register as a member of a group, please enter that code below:

- 3) Fill in all required fields of the form and click "Create an account" button.

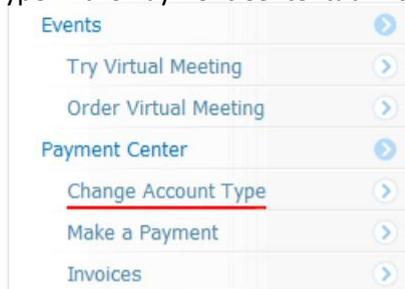
Joining a Group with Existing Account

If already have an account (TrueConf ID) at our website, do the following:

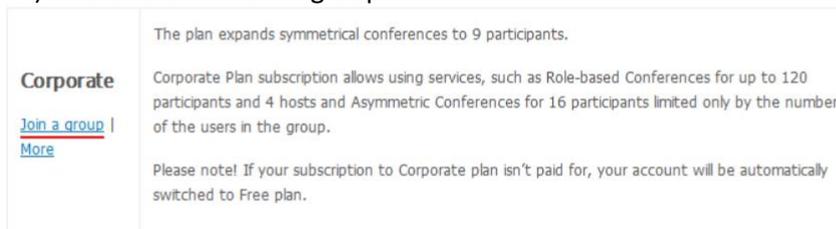
- 1) Login into the personal area on the website:



- 2) Choose Change Account Type in the Payment Center tab in the left menu.



- 3) Click the link Join a group.



- 4) Enter corporate code into the corresponding field and click Apply.

What if you have questions?

On weekdays:

1. Contact us at +1 347 TRUECNF (878-3263) and ask question about the service.
2. Use online-chat at our website.
3. Call Support from any TrueConf Online application

On days off:

1. Write at online@trueconf.com, we try to answer requests even on days off.